




# The Law Society Trial Advocacy Course 2017



	29 May 2017, Monday	9.00am – 7.10pm
	30 May 2017, Tuesday	9.00am – 6.45pm
	31 May 2017, Wednesday	9.00am – 6.45pm



The State Courts of Singapore  
1 Havelock Square Singapore 059724

Skillsfuture is only applicable for those who **attend and complete the 3 days programme**. To submit a claim using Skillsfuture, please visit <http://www.skillsfuture.sg/credit/submit-a-claim>.

### ABOUT SKILLSFUTURE CREDIT

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No. of Public  
CPD Points:  
**18 Points**

Practice Area:  
**Civil Procedure**

Training Level:  
**Intermediate**

## About the Course

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The Law Society Trial Advocacy Course is designed for lawyers who have several years of experience in handling litigation matters and who are interested in further developing their advocacy and trial skills. This course provides a unique opportunity for litigation lawyers to receive personalised coaching to improve their advocacy and trial skills from Silks, Senior Counsels and senior litigation practitioners. The course is an intensive 3 day program which will require participants to prepare and perform as advocates in court handling interlocutory applications, opening and closing speeches as well as examination and cross examination of witnesses. The highlight of the workshop will be a mock trial that will be conducted by the participants in pairs on the final day of the course. The mock trial will involve examination and cross examination of witnesses as well as oral submissions. At the end of the mock trial, the presiding judge will deliver an extempore judgment and provide comments and feedback on the participants' performance.

The teaching methodology used is the NITA methodology which is now widely accepted in numerous jurisdictions as an effective and the preferred method for teaching advocacy. Participants will over the course of 3 days perform as advocates with each performance critiqued by members of the faculty with a view to providing individualized feedback to each participant on how their performances could be improved or enhanced. Each performance will also be recorded on video and reviewed individually with each participant with a view to improving matters of style and delivery.

## Who should attend

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This course is designed for litigation lawyers who have at least 3 or more years of experience in conducting claims in court or before tribunals. Given the intensive and personalised nature of the training, only up to 24 participants can be accommodated on the course. Priority will be given, on a first come first serve basis, to practitioners who have 3 or more years of experience in court or trial work.

## Programme Outline

### Day 1: 29 May 2017

9:00am – 9:15am	Introduction to Course and Faculty
9:15am – 9:30am	Lecture #1: Overview – Elements of Effective Advocacy - Samuel Chacko
9:30am – 9:45am	Lecture #2: Advocacy in Interlocutory Applications and Demonstration - Samuel Chacko and Darrell Low
9:45am – 10:00am	Tea Break
10:00am – 10:20am	Lecture #3: Performance Coaching for Lawyers - Julia Moody
10:20am – 10:40am	Demonstration/Presentation by Law In Order
10:40am – 1:10pm	Workshop #1: Interlocutory Application (Order 14 Application)
1:10pm – 1:55pm	Lunch
1:55pm – 4:25pm	Workshop #1 (cont'd): Interlocutory Application (Order 14 Application)
4:25pm – 4:40pm	Tea Break
4:40pm – 5:10pm	Lecture #4: Examination / Cross-Examination - Anna Annandale, SC and Janet McCurdie, SC
5:10pm – 5:40pm	Demonstration of Examination-in-Chief / Cross-Examination - Francis Goh and Chenthil Kumarasingam
5:40pm – 7:10pm	Workshop #2: Examination-in-Chief

**Day 2: 30 May 2017**

9:00am – 9:30am	Lecture #5: Opening and Closing Speech / Demonstration - Alistair Wyvill, SC
9:30am – 10:30am	Workshop #3: Cross-Examination
10:30am – 10:45am	Tea Break
10:45am – 12:15pm	Workshop #3 (cont'd): Cross-Examination
12:15pm – 1:15pm	Lunch
1:15pm – 2:45pm	Workshop #4: Opening Speeches
2:45pm – 3:45pm	Workshop #5: Closing Speeches
3:45pm – 4:00pm	Tea Break
4:00pm – 5:30pm	Workshop #5 (cont'd): Closing Speeches
5:30pm – 5:45pm	Briefing
5:45pm – 6:15pm	Lecture #6: Trial Advocacy - Christopher Whitcutt, SC
6.15pm – 6.45pm	Lecture #7: Objections - Janet McCurdie, SC and Julia Moody

**Day 3: 31 May 2017**

9:00am – 1:00pm	Mock Trial A
1:00pm – 2:00pm	Lunch
2:00pm – 6:00pm	Mock Trial B
6:00pm – 6:45pm	Closing and Wrap Up

## Trainers' Profiles

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### **Alistair Wyvill, SC – Barrister, William Forster Chambers**

*Alistair has bachelor degrees in economics and law from Queensland University and a masters degree with distinction from University College London. He is a member of the Middle Temple. He has practised as a barrister for 20 years whilst based in Darwin (William Forster Chambers) and 10 years in England (St Philips Chambers). He has practised predominantly in commercial law - but also in administrative, constitutional, human rights and public international law - appearing in superior and appeal courts at all levels in both Australia and England. He is an experienced mediator and has the largest commercial mediation practice in the Northern Territory. Alistair has been closely involved with the Australian Bar Association's Advocacy Training Council for several years, as has taught advocacy at courses around Australia and in New Zealand.*



### **Anna Annandale, SC – Barrister, Durban Bar**

*Anna Annandale SC started her legal career as a prosecutor with the Department of Justice, then qualified and practised as an attorney before being called to the Durban bar in 1998 where she has practised ever since. She took silk in 2010 and has acted as a judge of the High Court. She has a varied practice focussing predominantly on commercial, administrative and Constitutional law and has appeared in the Constitutional Court and the Supreme Court of Appeal.*

*Anna has been involved in advocacy training for the past 10 years. She is the Advocacy Training Convenor of the the Durban Bar and a member of the Advocacy Training Council of the General Council of the Bar of South Africa. She has trained pupils as well as experienced advocates in trial and appellate advocacy as well as expert witnesses. She has also presented and trained at several teacher trainer workshops. She trains both in South Africa and abroad and has trained at Keble, in Malaysia and in Hong Kong.*



**Christopher Whitcutt, SC – Barrister, Advocates Group 621**

*Christopher Whitcutt was called to the Bar in 1995 and became a member of Group 621 in 2008. He took silk in 2011, his areas of practice are, but not limited to, general commercial law, company law, mining law, defamation, restraints of trade and unlawful competition in which he is a specialist.*

*Christopher is accredited by the Centre for Effective Dispute Resolution (CEDR) as a commercial mediator and is a member of the Arbitration Foundation of South Africa. Since 1999 he has been actively involved in the Johannesburg Bar Society of Advocates' advocacy training programme, which encompasses training pupils and new practitioners, he is also involved in teaching advocacy trainers (Judges, Senior Counsel and Junior Counsel) since 2001. He has been elected to the Bar Council of the Johannesburg Society of Advocates for 2017.*

*He attended the prestigious Keble College, Oxford advanced advocacy training course as a participant in 2001 and returned in 2008 as the first overseas based participant to be included as part of the faculty, to train middle junior barristers and solicitor advocates. He has served on the GCB sub-committee for a number of years which set up and ran the inaugural advanced residency based advanced and intermediate advocacy courses in Stellenbosch, South Africa. He has taught on these courses in 2011, 2012, and 2013 2016 (advanced course) and 2014 (intermediate course). He has also been a teacher at the ABA advanced course in Melbourne in 2012 and 2015 and in Singapore in 2015 and 2016.*

*He co-organised a Johannesburg Bar teachers training course in 2011, where 12 new teachers were trained and has served on the advocacy training and pupillage sub-committees of the Johannesburg Bar Council until 2015. He is the Chair of the Advocacy Training committee of the Johannesburg Bar Council for 2017. He was the Course Director of the 2012 and 2013 GCB Advocacy Training Teaching course at the Drakensberg.*



### **Janet McCurdie, SC – Barrister, Huguenot Chambers**

*Janet McCurdie graduated from the University of Cape Town in 1987. She was a junior lecturer in the Faculty of Law until 1992 while conducting research in association with the Institute of Criminology, UCT. She thereafter worked as an Advocate at the Office of the Family Advocate (Department of Justice) before being called to the Bar in 1996. Janet took silk in 2015. Her practise is predominantly in the field of Family/Matrimonial/Divorce Law (including surrogacy matters) and medical negligence matters (representing medical and mental health professionals).*

*Janet trained as a family law mediator in 1993 and 1994 and is a member of FAMAC (Family Association of mediators Western Cape). She has, over the years lectured to/run workshops for the School for Legal Practice, the Faculty of Law at UCT, FAMAC, the Office of the Family Advocate and other professional bodies on various family law topics and on alternate dispute resolution in family law.*

*Janet has been a member of the Pupillage Committee, a sub-committee of the Cape Bar Council for approximately 14 years and has chaired this committee for the past few years. The Pupillage Committee, together with the Training Committee has developed a training programme for pupils including tutorials and advocacy skills training and Janet has been actively involved in developing this programme. She has been the representative of the Cape Bar Council on the National Examinations Board since 2012.*

*Since 2007 Janet has been actively involved in the General Council of the Bar's advocacy training programme. This includes teaching advocates to train both at a junior/intermediate and advanced level at Advocacy Training Teachers courses in the Drakensberg and Stellenbosch, South Africa from 2011 to 2015. She has also been a member of faculty at the residency based intermediate and advanced advocacy courses in Stellenbosch in 2012, 2013, 2014 and 2015.*

*In January 2016 Janet taught at the ABA advanced course in Melbourne. She and Christopher Whitcutt SC are in the process of updating the course for the next Advanced Training Teachers course at Stellenbosch, based on their South African experience as well as the insights and experience gained from their participation in the courses overseas – including, in Christopher's case, Singapore.*



**Robert Low – Partner, Ranjit Ooi & Robert Low**

*Robert Low was admitted as an Advocate & Solicitor of the High Court of Malaya in 1995. Robert practices mainly in civil and commercial litigation and insolvency. He is a partner in the firm of Messrs Ranjit, Ooi & Robert Low. He has been an advocacy trainer since 2011. Robert was invited in 2015 to participate in the Advanced Teacher Training Course in Stellenbosch, South Africa and was recently a member of the faculty for the Handling of Financial Expert Witnesses Course in Hong Kong and course leader for the said course in Kuala Lumpur.*



**Brendan Navin Siva - Vice-Chairman, International Advocacy Training Council**

*Brendan Navin Siva is a B.Ec/LLB graduate of the University of Sydney and was called to the Malaysian Bar in 1999. Brendan practices mainly in commercial litigation. Brendan has been a member of the Bar Council for 8 terms and was Chairman of the Kuala Lumpur Bar 2011/2013.*

*Brendan was the Chairperson of the Advocacy Training Committee, Malaysia from 2010 to 2015. Brendan has conducted advocacy training throughout Malaysia and in Hong Kong, United Kingdom, South Africa, Ireland, Singapore and Australia. He is now a Vice-Chairman of the International Advocacy Training Council (IATC).*

*Brendan was a member of the international faculty for the Advanced International Advocacy Course at Keble College, Oxford in 2014 and 2015, the Advanced Trial Advocacy Intensive organized by the Australia Bar Association in 2015 and 2017 and the Advanced Advocacy training course organized by the General Council of the Bar of South Africa in 2014 and 2016.*





**Lee Shu Wun (SW) – Counsel, Liberty Chambers**

*SW was called to the Bar of England and Wales in 2002 and the Hong Kong Bar in 2003.*

*SW has a growing practice in defending in criminal cases with particular emphasis in white-collar crime, money laundering and corruption cases both as a led junior (by local and London silks) and sole advocate. He also has experience on appeals against convictions and sentences.*

*He has also defended professional clients in regulatory and disciplinary proceedings in the Hong Kong Institute of Certified Public Accountants, Estate Agents Authority and Medical Council of Hong Kong.*

*SW also has litigation experience in his civil practice in the Lands Tribunal, District Court, High Court and Court of Appeal in the area of insolvency (both personal and corporate), contract disputes and negligence claims.*



### **Julia Moody - Head of Voice, Western Australian Academy**

*Julia Moody is the Head of Voice at the Western Australian Academy of the Performing Arts in Australia, one of the top three Australian National Schools for Theatre and Performance and part of Edith Cowan University. She has been at WAAPA for 21 years and has designed the voice courses that are currently being taught in the BA (Acting) and BA (Music Theatre). Julia has also lectured in Voice at the Victorian College of the Arts School of Drama, the University of Ballarat Academy of Performing Arts In Victoria, Australia.*

*Julia is a patron for SDTWA, the Speech and Drama Teachers of WA. She has been on the board of the Australian Voice Association twice and was Chair of the Blue Room Theatre, Performing Arts Society in Perth for three years.*

*Julia has a Bachelor of Arts from Curtin University (Perth), a Graduate Diploma in Voice Studies from NIDA (Sydney). She is a fully accredited Associate teacher of Fitzmaurice Voicework (New York), and she did her actor training at the Bristol Old Vic Theatre School (UK).*

*She has also trained with the world's leading voice practitioners: Patsy Rodenburg, Cecily Berry and Kristen Linklater in the UK and Linda Wise from the Roy Hart Voice Centre in France.*

*Julia teaches advocates for the Australian Bar Association's Essentials and Advanced Advocacy Intensives.*

*She has worked as a voice trainer and consultant in the professional media with SBS TV and Radio since 1994, and with ABC TV, Channel 10, Open Channel, Public Radio News, RTRFM, 5UV, and 6PR. She has run specially designed voice training sessions for professional speakers in all domains: the corporate arena, education, theatre and film; with politicians, legal professionals, medical professionals, sporting professionals, and many others.*

*Julia has performed as an actor in Theatre, Film, TV, and Radio with companies across Australia.*



**Chelva Retnam Rajah, SC - Partner, Tan Rajah & Cheah**

*Chelva is part of the firm's dispute resolution team having developed a distinguished practice in both litigation and arbitration, particularly in substantial commercial disputes, property-related matters and insolvency. He was the President of the Law Society of Singapore from 1990 to 1992 and was appointed a Senior Counsel on 10 January 1998. He is on the panel of Accredited Arbitrators, Singapore International Arbitration Centre.*



**N. Sreenivasan, SC – Managing Director, Straits Law Practice LLC**

*Sreeni is actively engaged in arbitration, trial and appellate advocacy across both commercial and criminal practice areas. Sreeni started his legal career in the Singapore Legal Service from 1985 to 1990, immediately after graduating.*

*Since 1990, he has been in private practice in the same firm. Sreeni's notable cases include *Als Memasa & another v UBS AG* [2012] SGCA 43, *The Oriental Insurance Co Ltd v Reliance National Asia Re Pte Ltd* [2008] 3 SLR(R) 121 and the *City Harvest* case, one of the longest running and largest fraud cases in Singapore). He successfully acted for a Myanmar GLC in a US\$560m arbitration involving a joint venture in Myanmar.*

*Sreeni is a Fellow of the Singapore Institute of Arbitrators and the Chartered Institute of Arbitrators. Asialaw Profiles states: "... N Sreenivasan garners praise for being a 'focused, tenacious and skillful litigator who has shown an ability to handle difficult and sensitive matters'." Sreeni has served as Council member and Treasurer of the Law Society of Singapore, and has chaired various committees, including its Advocacy Committee. He has been an advocacy trainer for 22 years, and conducted courses in Singapore, Brunei and Sabah.*

*Sreeni remains active on the volunteer scene as a member of the Law Society Pro-Bono Management Committee and is also a volunteer lawyer under the Legal Aid Scheme for Capital Offences and the Criminal Legal Aid Scheme.*



**Samuel Chacko – Director, Legis Point LLC**

*Samuel Chacko heads Legis Point LLC's Dispute Resolution Practice Group.*

*Samuel graduated from the University College of Wales, Aberystwyth in 1991 with an LLB in the top five percentile of his class winning the Calcott Pryce Prize for Evidence. He went on to obtain an LLM from the University of Cambridge in 1993. Samuel also holds a Diploma in International Commercial Arbitration from the Chartered Institute of Arbitrators and an MSc in Construction Law & Arbitration awarded jointly by King's College, London and the National University of Singapore. When he obtained his Diploma in International Commercial Arbitration, he graduated at the top of his class and won the Course Director's Prize. When he obtained his MSc in Construction Law & Arbitration, he topped his class winning the E.C. Harris Prize and Davis, Langdon & Seah Medal in the process.*

*Samuel was called to the English bar in 1992 and admitted as an Advocate and Solicitor of the Supreme Court of Singapore in 1994.*

*Samuel has an active international arbitration practice and has been lead counsel in a number of substantial international arbitrations involving complex cross-border claims. He is a Chartered Arbitrator and a Fellow of the Chartered Institute of Arbitrators and the Singapore Institute of Arbitrators. He has also been appointed to the arbitration panels of the SIAC, the SI Arb, the KLRCA, the ADNDRC and the Law Society of Singapore. Samuel is also an accredited Adjudicator and has been appointed to the adjudication panels of the SMC and the KLRCA.*

*Samuel has been awarded the NITA Master Advocate designation by The National Institute for Trial Advocacy in the United States and has been invited to teach advocacy at advanced advocacy courses run by NITA in the United States and the Australian Bar Association in Australia.*

*Samuel is the program director of this course and is currently serving as Chairman of the Advocacy Committee and the Vice-Chairman of the ADR Committee of The Law Society of Singapore.*



**Francis Goh – Partner, Harry Elias Partnership LLP**

*Francis heads the firm's Arbitration Practice Group.*

*As an undergraduate at the National University of Singapore, Francis was awarded with top distinction in the B.A Mallal Mooting Competition in 1987. Today he continues his passion for advocacy serving as senior trainer with the Singapore Law Society's Advocacy Committee.*

*Francis was called to the Singapore Bar in 1991 and since then he has developed a broad based practice advising clients on all forms of dispute resolution covering litigation, mediation and arbitration. He is active in International Arbitration involving cross-border disputes and multi-jurisdictional parties. He has also participated in foreign courts proceedings, providing specialist views and advice on aspects of Singapore law.*

*Francis is a Fellow with the Singapore Institute of Arbitrators and currently serves on its council. Francis is also an accredited principal mediator with the Singapore Mediation Centre, a Notary Public and a Commissioner for Oaths.*



**Joseph Liow – Deputy Managing Director, Straits Law Practice LLC**

*"The 'responsive, conscientious' Joseph Liow handles construction and employment disputes." The Legal 500.*

*Joseph is the Deputy Managing Director of Straits Law Practice LLC. He graduated from the National University of Singapore in 1992 and commenced practice with Messrs Derrick Ravi & Partners, a predecessor firm of Straits Law. He heads one of Straits' Litigation teams. Apart from handling disputes in his area of building and construction law and employment law, Joseph handles a wide range of civil and commercial disputes. He is a Fellow of the Singapore Institute of Arbitration, an Adjudicator appointed by the Singapore Mediation Centre, a member of the Inquiry Panel under the Legal Profession Act and is a lead trainer with the Law Society's Advocacy program. He has served in various capacities in related professional bodies; he has served as the Honorary Secretary of the Society of Construction Law (Singapore) for two terms, as a Legal Assessor with the Singapore Medical Council and Singapore Dental Council, and as a member of the National Sport Council (NSC) Organizational Excellence Review Appeals Committee.*



**Edmund Kronenburg – Managing Partner, Braddell Brothers LLP**

*Edmund Kronenburg is the Managing Partner of Braddell Brothers LLP, Singapore's third oldest law practice, founded in 1883 by the sons of Singapore's first Attorney-General. He appears as counsel in trials and appeals before the Singapore Courts, as well as in international commercial arbitrations, predominantly conducted under the SIAC, ICC and UNCITRAL Rules. He also sits as an Arbitrator and his recent appointments include arbitrations at BANI (Indonesia) and VIAC (Vietnam).*

*The Legal 500 has described Edmund as “aggressive”, “articulate”, “good strategist”, “trusted confidant”, “good advocate” and “best in class”, providing “great, practical, no-nonsense advice in international arbitrations”. Chambers & Partners has referred to Edmund as “a deeply experienced litigator who is well versed in commercial disputes and provides sound advice to his clients” with an “ability to anticipate the reactions of the opposing party, thus helping clients to counter such reactions appropriately”.*

*Edmund's practice areas include Corporate and Commercial Litigation & Arbitration, Injunctions (instructed on 7 freezing injunctions over 2010-2015, with a combined value of approx. USD 1 billion), Medical Negligence & Misconduct, Employment, Cross-Border Family Litigation and Corporate Insolvency. He is an honorary overseas member of both COMBAR and the Chancery Bar Association of England & Wales, and is privileged to have appeared opposite various Senior Counsel since 2006, and against Queen's Counsel, successfully, in an arbitration-related matter before the Singapore High Court in 2012.*



**Chenthil Kumarasingam – Partner, Oon & Bazul LLP**

*Chenthil is a litigator who has over a decade's experience in handling complex litigation across a broad spectrum of commercial activity, with a focus on banking and securities-related claims, company and shareholder disputes, insolvency, commercial fraud, defamation and employment matters. He also acts in criminal matters and volunteers with the Law Society of Singapore's Criminal Legal Aid Scheme (CLAS) and the Legal Assistance Scheme for Capital Offences (LASCO).*

*He has acted as lead counsel at all levels of the Singapore Courts, and has acted in a number of domestic and international arbitration matters under various rules, including those of the Singapore International Arbitration Centre.*

*Chenthil has directed forensic investigations and internal audits in response to fraud and money laundering concerns and has coordinated multidisciplinary responses to complex legal problems.*

*Chenthil has advised government-linked companies, multinational corporations, local listed companies, international banks, offshore companies and institutions, small and medium enterprises, family offices and individuals on a variety of litigious and non-litigious matters. Chenthil is also an Associate Mediator of the Singapore Mediation Centre.*

*Chenthil serves on the Advocacy, Criminal Practice and Council Pro Bono Committees of the Law Society of Singapore and is an Advocacy trainer for Part B of the Singapore Bar Examinations and the National University of Singapore Faculty of Law Trial Advocacy Course.*



**Darrell Low – Partner, Yusarn Audrey**

*Darrell is a Partner and Head of the Dispute Resolution Department of Yusarn Audrey.*

*He has successfully handled appeals, trials and applications before the Singapore Courts.*

*He also has experience in dealing with complex multi-jurisdictional institutional as well as ad hoc arbitrations that involve clients from various countries that include Japan, Korea, India, Philippines, USA and China.*

*At the same time, Darrell has been involved in various mediations and negotiations that resulted in an amicable resolution of disputes for his clients.*

*Darrell teaches the Trial Advocacy component for Part B of the Singapore Bar Examinations and at the National University of Singapore (NUS). He was also a former adjunct tutor of the International Commercial Arbitration course at NUS.*

*Darrell is also a contributing editor of “Singapore Civil Procedure 2017” (Sweet & Maxwell).*

*While in university, he was an advocate in the Willem C. Vis International Commercial Arbitration Moot Competition in Vienna where his team shared 2nd place for Best Respondent Memorandum and was a finalist in the elimination rounds of the competition.*

*Before joining Yusarn Audrey, Darrell was an Associate Director in the Dispute Resolution Department of one of Singapore’s premier law firms where he worked with Senior Counsel.*



## Registration Fees

Membership Category	Fees (Inclusive of 7% GST and course materials)
Law Society Member	\$1,500.00

To register, please visit our website at: <http://www.lawsoc.org.sg/en-gb/events.aspx>. For enquiries, please contact us at [cpd@lawsoc.org.sg](mailto:cpd@lawsoc.org.sg) or 6530-0251.

## Terms and Conditions

- Allocation of seats is on a first-come-first-serve basis.
- Registration closes 1 week prior to the course commencement, or when all seats are filled.
- The registration fee is due and payable upon registration and must be received prior to the event.
- Payment must be made by the closing date stated. Registration will only be confirmed upon receipt of full payment.
- The Law Society reserves the right to refuse to register or admit any participant, and to cancel or postpone the course or seminar.
- If you are unable to attend, a substitute delegate is welcomed, provided that the Law Society is notified in writing of the name and particulars of the substitute delegate at least 3 working days before the seminar.

## Cancellation and Refund of Fees

- Allocation of seats is on a first-come-first-served basis and limited seats for each seminar. Registration closes 1 week prior to the course commencement, or when all seats are filled.
- Participant who cancels their registration before the commencement date shall be liable to pay the percentage of the seminar fee set out as follows:
  - 20 days before commencement date: 25% of seminar fee.
  - 19 to 8 days before commencement date: 50% of seminar fee.
  - 7 days or less before commencement date: 100% of seminar fee.
- Participant who is unable to attend the seminar due to medical exigencies will be subjected to a cancellation fee of 50% of seminar fee.

### Admin Note to Singapore Practitioners in relation to the Mandatory CPD Scheme:

No of Public CPD Points: 18 Points  
Practice Area: Civil Procedure  
Training Level: Intermediate

Participants who wish to claim CPD Points are reminded that they must comply strictly with the Attendance Policy set out in the CPD Guidelines. This includes signing in on arrival and signing out at the conclusion of the activity in the manner required by the organizer, and not being absent from the entire activity for more than 15 minutes. Participants who do not comply with the Attendance Policy will not be able to obtain CPD Points for attending the activity. Please refer to <http://www.silecpdcentre.sg/> for more information.

Note: In the course of the workshops, seminar, conferences or events, photographs of participants/videos or interviews of the participants could be conducted by the Society, or its appointed vendors, for the purpose of post event publicity of the respective workshops, seminar, conferences or events, either in the Society's official publication/website or any third party's publication/website approved by the Society.