



Mediation: Strategic Conflict Management for Professionals (Module 2)

15, 16 and 17 May 2017
9.00am – 5.00pm
The Law Society of Singapore
39 South Bridge Road, Level 2
Singapore 058673

SkillsFuture is only applicable for those who **attend and complete the 3-day programme**. To submit a claim using SkillsFuture, please visit <http://www.skillsfuture.sg/credit/submit-a-claim>.

ABOUT SKILLSFUTURE CREDIT

SkillsFuture is a national movement to provide Singaporeans, 25 years and above, and is a self-sponsored individual, the opportunities to develop their fullest potential throughout life, regardless of their starting points. Individuals who attend this programme may apply their S\$500.00 SkillsFuture credit (or any part thereof) to offset the cost of attending the programme. For more information, please refer to www.skillsfuture.sg.

Eligible
for
SkillsFuture

IMPORTANT NOTE – PLEASE READ AND ENSURE THAT YOU HAVE FULFILLED THE REQUIRED CRITERIA BEFORE REGISTERING FOR THE WORKSHOPS.

Mediation: Strategic Conflict Management for Professionals

Module 1 – 8 and 9 May 2017

Module 2 – 15, 16 and 17 May 2017

Mediation Skills Assessment: 22 May 2017

1. Module 1 is open to all members of The Law Society of Singapore.
2. For participants who have taken Module 1 (or its equivalent) with SMC and it is within the 2 years validity period (i.e. completed Module 1 no earlier than May 2015), you may proceed to register for Module 2 directly.

Otherwise, it is compulsory for you to register and attend both Modules 1 and 2.

3. For participants who wish to take the Mediation Skills Assessment, it is compulsory for you to complete both Modules 1 and 2.
4. SMC revised its Associate Mediator accreditation policy **with effect from 1 July 2015**. Under the revised policy, participants who complete the Module 1 and 2 workshops, and successfully pass the Mediation Skills Assessment will not be automatically accredited as Associate Mediators on SMC's Panel of Associate Mediators.

Upon successful completion of the Mediation Skills Assessment, candidates will be given a certificate. However, only selected candidates will be invited to appear before a Panel for an interview. Only upon successfully clearing the interview will the candidate be invited to join SMC's Panel of Associate Mediators. Candidates who only pass the Mediation Skills Assessment will not be given cases by SMC to mediate. Even if a candidate is accredited on SMC's Panel, he/she is not guaranteed cases by SMC. There is an annual membership fee of \$107 renewable on a yearly basis to remain on SMC's Panel.

However, participants who completed the Module 1 workshop before 1 July 2015 are not affected by this new policy.

NOTE:

1. Kindly note that the workshop will only **commence with a minimum of 18 participants**.
2. Given the personalised nature of the training, only a **maximum of 27 participants** can be accommodated for the workshop.



No. of Public
CPD Points:
18 Points

Practice Area:
**Professional
Skills**

Training Level:
Advanced

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ABOUT THIS WORKSHOP

Module 2 is a 3-day advanced level workshop which builds on the foundations of interest-based mediation established in Module 1. Module 2 participants will be introduced to more advanced and sophisticated mediation skills which will increase their effectiveness as conflict resolvers. Role-plays are used throughout the 3 days and those playing mediators will be provided useful individual feedback by a corps of experienced SMC coaches.

What You Can Expect to Learn:

- Advanced concepts in interest-based conflict management.
- Tried and tested mediator strategies and approaches.
- Advanced tools for effective communication
- Legal and ethical issues in mediation.
- Techniques to overcome impasse.
- Insights into drafting settlement agreements.

Who Should Attend:

- Professionals, managers and executives involved in the management of disputes between members of their organization or between them and external parties.
- Professionals and executives involved in group problem-solving.
- Persons who want to learn an effective dispute resolution strategy applicable to diverse situations, incorporated as part of their professional skills.

PROGRAMME OUTLINE

Day 1 – 15 May 2017

9.00am – 9.15am	Introduction
9.15am – 9.30am	Roundtable Expectations
9.30am – 11.00am	Revision of Seven Elements of Interest-Based Mediation
11.00am – 11.15am	<i>Tea Break</i>
11.15am – 12.30pm	Role Play 1
12.30pm – 1.30pm	Role Play Debrief
1.30pm – 2.30pm	<i>Lunch</i>
2.30pm – 3.30pm	Process Skills
3.30pm – 3.45pm	<i>Tea Break</i>
3.45pm – 4.45pm	Process Skills (Cont'd)
4.45pm – 5.00pm	Summary/ Closing Session

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Day 2 – 16 May 2017

9.00am – 10.30am	Drafting Settlement Agreements
10.30am – 10.45am	<i>Tea Break</i>
10.45am – 12.00pm	Role-Play 2
12.00pm – 12.45pm	Role Play 2 Debrief
12.45pm – 1.30pm	<i>Lunch</i>
1.30pm – 3.00pm	Advanced Communication (Part I)
3.00pm – 3.15pm	<i>Tea Break</i>
3.15pm – 5.00pm	Advanced Communication (Part I)

Day 3 – 17 May 2017

9.00am – 9.15am	Revision
9.15am – 10.30am	Role-Play 3
10.30am – 10.45am	<i>Tea Break</i>
10.45am – 11.30am	Role-Play 3 Debrief
11.30am – 1.00pm	Advanced Communication (Part II)
1.00pm – 2.15pm	<i>Lunch</i>
2.15pm – 3.00pm	Legal & Ethical Issues in Mediation
3.00pm – 4.15pm	Mediation Exercise: Fishbowl
4.15pm – 4.30pm	<i>Tea Break</i>
4.30pm – 5.00pm	Briefing for Assessment

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SPEAKERS' PROFILES



Lawrence Tan – Founding Partner, Eldan Law LLP

Lawrence initially studied engineering at the National University of Singapore before making the switch to law studies at the University of Buckingham. Upon his return from England, he was with another large Singapore law firm, before joining Drew & Napier as a Partner in May 2000 and was a Director in the Litigation & Dispute Resolution Department. He is currently one of the founding partners of Eldan Law LLP.

Lawrence is an adjunct lecturer with the Singapore Institute of Management (in conjunction with the Royal Melbourne Institute of Technology) as well as a tutor with the Board of Legal Education for the Post Graduate Law Course. He is also a Principal Mediator with the Singapore Mediation Centre. He has also co-authored the book "Laws and Practice of Injunctions in Singapore". Who's Who Legal: Singapore 2008 list Lawrence as a leading lawyer in the field of construction.

Lawrence specialises in Building and Construction Law. He acts for and advises statutory boards, developers, contractors and architects, engineers and other consultants in construction related disputes, in both litigation and arbitration (domestic and international).



Lum Kit-Wye – Associate Professor, NTU Nanyang Business School

Lum Kit-Wye (LLB (Hons) NUS; LLM (NUS), Associate Professor at NTU Nanyang Business School, Advocate & Solicitor of the Supreme Court of Singapore, was in private practice at a local law firm before joining the Nanyang Business School in 1994 where she has taught company law, business law as well as negotiation and dispute resolution to undergraduates, as well as the participants of the Nanyang MBA and Executive MBA.

In 2002, she won NTU's Teacher of the Year Award for the Nanyang Business School. She also won the Nanyang Business School Award for Teacher of the Division in 2002. She publishes in local and international legal journals and is the author of *Principles of Law for Engineers* as well as co-author of *Contract Law*. She has also contributed to Halsbury's Laws of Singapore, an authoritative reference work tailored specifically for the Singapore legal profession.

She is an accredited Associate Mediator and experienced trainer with the Singapore Mediation Centre (SMC).

Note: In the course of the workshops, seminar, conferences or events, photographs of participants/videos or interviews of the participants could be conducted by the Society, or its appointed vendors, for the purpose of post event publicity of the respective workshops, seminar, conferences or events, either in the Society's official publication/website or any third party's publication/website approved by the Society.

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REGISTRATION FEES

Membership Category	Fees (Inclusive of 7% GST, and course materials)
Law Society Members	955.36
Non Members	1242.00

To register, please visit our website at: <http://www.lawsoc.org.sg/en-gb/events.aspx>

Allocation of seats is on a first-come-first-served basis. Registration closes on 17 April 2016 (Monday), 12:00pm, or once the seats are filled up. Please note that full payment must be made before the date of the seminar. Any cancellation must be made in writing before the closing date, i.e. 17 April 2016 (Monday), 12:00pm. There will be no refund for any cancellation after the closing date.

For enquiries, please contact us at cpd@lawsoc.org.sg or 6530-0239.

Admin Note to Singapore Practitioners in relation to the Mandatory CPD Scheme:

No of Public CPD Points: **18 Points**
Practice Area: **Professional Skills**
Training Level: **Advanced**

Participants who wish to claim CPD Points must comply strictly with the Attendance Policy set out in the CPD Guidelines. Participants are reminded to sign in on arrival and sign out at the end of each day of the event in the manner required by the training organiser. Participants must not be absent for each day of the event for more than 15 minutes. Participants who do not comply with the Attendance Policy will not be able to obtain CPD Points. Please refer to <http://www.sileCPDcentre.sg> for more information.

TERMS AND CONDITIONS:

- The registration fee is due and payable upon registration and must be received prior to the event. Payment must be made by the closing date stated. Registration will only be confirmed upon receipt of full payment.
- The Law Society reserves the right to refuse to register or admit any participant, and to cancel or postpone the course or seminar.
- If you are unable to attend, a substitute delegate is welcomed, provided that the Law Society is notified in writing of the name and particulars of the substitute delegate at least 3 working days before the seminar.

Cancellation and Refund of Fees

- Participant who cancels their registration before the commencement date shall be liable to pay the percentage of the seminar fee set out as follows:
 - (i) 20 days before commencement date: 25% of seminar fee.
 - (ii) 19 to 8 days before commencement date: 50% of seminar fee.
 - (iii) 7 days or less before commencement date: 100% of seminar fee.
- Participant who is unable to attend the seminar due to medical exigencies will be subjected to a cancellation fee of 50% of seminar fee.