



Mediation: Strategic Conflict Management for Professionals (Module 1)

8 and 9 May 2017
9.00am – 5.00pm

The Law Society of Singapore
39 South Bridge Road, Level 2
Singapore 058673

SkillsFuture is only applicable for those who **attend and complete the 2-day programme**. To submit a claim using SkillsFuture, please visit <http://www.skillsfuture.sg/credit/submit-a-claim>.

ABOUT SKILLSFUTURE CREDIT

SkillsFuture is a national movement to provide Singaporeans, 25 years and above, and is a self-sponsored individual, the opportunities to develop their fullest potential throughout life, regardless of their starting points. Individuals who attend this programme may apply their S\$500.00 SkillsFuture credit (or any part thereof) to offset the cost of attending the programme. For more information, please refer to www.skillsfuture.sg.



IMPORTANT NOTE – PLEASE READ AND ENSURE THAT YOU HAVE FULFILLED THE REQUIRED CRITERIA BEFORE REGISTERING FOR THE WORKSHOPS.

Mediation: Strategic Conflict Management for Professionals

Module 1 – 8 and 9 May 2017

Module 2 – 15, 16 and 17 May 2017

Mediation Skills Assessment: 22 May 2017

1. Module 1 is open to all members of The Law Society of Singapore.
2. For participants who have taken Module 1 (or its equivalent) with SMC and it is within the 2 years validity period (i.e. completed Module 1 no earlier than May 2015), you may proceed to register for Module 2 directly.

Otherwise, it is compulsory for you to register and attend both Modules 1 and 2.

3. For participants who wish to take the Mediation Skills Assessment, it is compulsory for you to complete both Modules 1 and 2.

4. SMC revised its Associate Mediator accreditation policy **with effect from 1 July 2015**. Under the revised policy, participants who complete the Module 1 and 2 workshops, and successfully pass the Mediation Skills Assessment will not be automatically accredited as Associate Mediators on SMC's Panel of Associate Mediators.

Upon successful completion of the Mediation Skills Assessment, candidates will be given a certificate. However, only selected candidates will be invited to appear before a Panel for an interview. Only upon successfully clearing the interview will the candidate be invited to join SMC's Panel of Associate Mediators. Candidates who only pass the Mediation Skills Assessment will not be given cases by SMC to mediate. Even if a candidate is accredited on SMC's Panel, he/she is not guaranteed cases by SMC. There is an annual membership fee of \$107 renewable on a yearly basis to remain on SMC's Panel.

However, participants who completed the Module 1 workshop before 1 July 2015 are not affected by this new policy.



No. of Public CPD Points:
12 Points

Practice Area:
Professional Skills

Training Level:
Foundation

NOTE:

1. Kindly note that the workshop will only **commence with a minimum of 18 participants**.
2. Given the personalised nature of the training, only a **maximum of 27 participants** can be accommodated for the workshop.

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ABOUT THIS WORKSHOP

The Law Society of Singapore and Singapore Mediation Centre is proud to co-organize the **Strategic Conflict Management for Professionals (Module 1)**

Strategic Conflict Management for Professionals (Module 1) is an intensive 2-day workshop that offers you the opportunity to increase your understanding of conflicts, learn the latest and most effective techniques to manage and resolve conflicts, and improve your communication and interpersonal skills. Participants can expect a highly interactive programme and active engagement in role-plays and simulations.

You will learn:

- Fundamental concepts in interest-based conflict management
- A model of mediation: a dynamic process
- Mediator's strategies and approaches
- Powerful tools for effective communication

PROGRAMME OUTLINE

Day 1 – 8 May 2017

9:00am – 10:40am	Introduction - Hextium Pricing' Exercise
10:40am – 11:00am	<i>Tea Break</i>
11:00am – 11:15am	Introduction to Mediation
11:15am – 11:25am	Activity
11:25am – 12:00pm	Four Elements of Interest-Based Mediation
12:00pm – 1:15pm	<i>Lunch</i>
1:15pm – 2:00pm	Case Study
2:00pm – 2:20pm	Three Elements
2:20pm – 2:30pm	Stages of Mediation
2:30pm – 3:05pm	Video
3:05pm – 3:20pm	<i>Tea Break</i>
3:20pm – 4:55pm	Mediation Exercise I

Day 2 – 9 May 2017

9.00am – 9.15am	Revision of Seven Elements
9.15am – 10.15am	Stages of Mediation
10.15am – 10.30am	Tea Break
10.30am – 12.00pm	Mediation Exercise II
12.00pm – 1.15pm	Lunch
1.15pm – 1.40pm	Mediators Communication Tools
1.40pm – 2.20pm	Group Exercise
2.20pm – 2.40pm	Managing Impasse
2.40pm – 3.00pm	Tea Break
3.00pm – 4.30pm	Mediation Exercise III
4.30pm – 5.00pm	Summary/ Closing Session

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SPEAKERS' PROFILES



Lawrence Tan – Founding Partner, Eldan Law LLP

Lawrence initially studied engineering at the National University of Singapore before making the switch to law studies at the University of Buckingham. Upon his return from England, he was with another large Singapore law firm, before joining Drew & Napier as a Partner in May 2000 and was a Director in the Litigation & Dispute Resolution Department. He is currently one of the founding partners of Eldan Law LLP.

Lawrence is an adjunct lecturer with the Singapore Institute of Management (in conjunction with the Royal Melbourne Institute of Technology) as well as a tutor with the Board of Legal Education for the Post Graduate Law Course. He is also a Principal Mediator with the Singapore Mediation Centre. He has also co-authored the book "Laws and Practice of Injunctions in Singapore". Who's Who Legal: Singapore 2008 list Lawrence as a leading lawyer in the field of construction.

Lawrence specialises in Building and Construction Law. He acts for and advises statutory boards, developers, contractors and architects, engineers and other consultants in construction related disputes, in both litigation and arbitration (domestic and international).



Chee Wei-lin

Chee Wei-lin is the former Director of Training & Resource of a top tier legal firm in Singapore. While there, she led and managed a continuing professional development programme for more than 100 lawyers in this top tier legal firm. She began her legal career as a Deputy Public Prosecutor and State Counsel within the Singapore Legal Service in the Ministry of Defence and Commercial Affairs Department. After more than 13 years in legal practice, Wei-lin transitioned from her successful practice as a litigation partner of a law firm to her current role in training, facilitation, mediation and coaching.

Wei-lin holds a Master in Organisational Leadership from Monash University. She is actively involved in facilitation and coaching programmes for leadership development, as well as in the personal and professional development of executives, professionals and managers. She has worked with both public and private sector institutions as well as with non-profit organizations within Singapore and the ASEAN region.

She is an Associate Trainer with the Civil Service College, Singapore. She is WSQ ACTA certified and is also an Associate Trainer with the Singapore Mediation Centre.

Wei-lin is a CoachU Graduate, Emergenetics Certified Associate (since 2006), Certified Highlands Affiliate and Certified Behavioral Consultant of the DISC Personality System.

She is also an Associate Mediator with the Singapore Mediation Centre and volunteers as a mediator at the State Courts Small Claims Tribunal. She remains an Advocate and Solicitor of Singapore, is a Member on the Solicitor's Rolls of England and Wales and of the Singapore Academy of Law.

Note: In the course of the workshops, seminar, conferences or events, photographs of participants/videos or interviews of the participants could be conducted by the Society, or its appointed vendors, for the purpose of post event publicity of the respective workshops, seminar, conferences or events, either in the Society's official publication/website or any third party's publication/website approved by the Society.

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REGISTRATION FEES

Membership Category	Fees (Inclusive of 7% GST, and course materials)
Law Society Members	636.90
Non Members	828.00

To register, please visit our website at: <http://www.lawsoc.org.sg/en-gb/events.aspx>

Allocation of seats is on a first-come-first-served basis. Registration closes on 10 April 2017 (Monday), 12:00pm, or once the seats are filled up. Please note that full payment must be made before the date of the seminar. Any cancellation must be made in writing before the closing date, i.e. 10 April 2017 (Monday), 12:00pm. There will be no refund for any cancellation after the closing date.

For enquiries, please contact us at cpd@lawsoc.org.sg or 6530-0239.

Admin Note to Singapore Practitioners in relation to the Mandatory CPD Scheme:

No of Public CPD Points: **12 Points**
Practice Area: **Professional Skills**
Training Level: **Foundation**

Participants who wish to claim CPD Points must comply strictly with the Attendance Policy set out in the CPD Guidelines. Participants are reminded to sign in on arrival and sign out at the end of each day of the event in the manner required by the training organiser. Participants must not be absent for each day of the event for more than 15 minutes. Participants who do not comply with the Attendance Policy will not be able to obtain CPD Points. Please refer to <http://www.sileCPDcentre.sg> for more information.

TERMS AND CONDITIONS:

- The registration fee is due and payable upon registration and must be received prior to the event. Payment must be made by the closing date stated. Registration will only be confirmed upon receipt of full payment.
- The Law Society reserves the right to refuse to register or admit any participant, and to cancel or postpone the course or seminar.
- If you are unable to attend, a substitute delegate is welcomed, provided that the Law Society is notified in writing of the name and particulars of the substitute delegate at least 3 working days before the seminar.

Cancellation and Refund of Fees

- Participant who cancels their registration before the commencement date shall be liable to pay the percentage of the seminar fee set out as follows:
 - (i) 20 days before commencement date: 25% of seminar fee.
 - (ii) 19 to 8 days before commencement date: 50% of seminar fee.
 - (iii) 7 days or less before commencement date: 100% of seminar fee.
- Participant who is unable to attend the seminar due to medical exigencies will be subjected to a cancellation fee of 50% of seminar fee.